

Jefferson Water & Sewer District

Board Meeting Minutes July 10, 2008

A regular meeting of the Jefferson Water and Sewer District Board of Trustees was held pursuant to call on July 10, 2008 at 6455 Taylor Road, Blacklick, Ohio. Trustees present were: Bob Powelson, Steve Love, Tom Flynn, Beth Breyfogle and Steve Miller. Also present were: Mark Williams, Russ Seevers, John Grosse, Cathy Bisutti, Eric Luckage (Albers & Albers) and Mat Flanagan (Jefferson Township Trustee). Bob Stewart (Director) was absent.

Call to Order, Pledge of Allegiance, Roll Call – At 7:00 p.m., Chairman Powelson called the meeting to order and held roll call after the Pledge was recited.

2008 Minutes

June 19th – The motion (Miller) and second (Flynn) was followed by a unanimous vote in favor to approve the minutes.

Director's Report

1. **Fischer Home Group Letter Regarding Tap Agreement** – Mark Williams read Fischer Home Group's response letter to the Board.
Action/Taken Required: None

Superintendent's Report (Russ Seevers)

1. **District Vehicles** – Steve Miller moved to authorize purchase of utility bed package for the district's vehicle. Beth Breyfogle seconded the motion and a unanimous vote in favor carried it.
2. **Sanitary Sewer Project** – Russ gave an update gravity lines and connections on the Blacklick Sewer Project. He stated the project is coming along with only minor issues at this time.
Action Taken/Required: In order to better illustrate the project's progress, John Grosse will provide a status chart (i.e., completed work, tested work, etc.) at the next meeting.

Engineering Report (John Grosse)

1. **Well Field** – testing is forthcoming

Billing Manager's Report (Cathy Bisutti)

1. **User Billing** – The billing amount for this month decreased by approximately \$44,000 when compared to the same period last year. This is attributed to less usage due to increased rainfall.

Controller's Report (Mark Williams)

1. **Employee Handbook** – Steve Love made a motion to authorize review of the employee handbook by an outside employment law attorney for approximately \$2,800.00. Steve Miller seconded the motion. With no further discussion, the vote was unanimously in favor and the motion carried.
2. **Credit Cards** – The account has been changed to Fifth Third and correspondence to close the Chase Bank account cards have been sent.

Motion to Convene Executive Session - Mr. Miller moved to convene Executive Session to discuss imminent litigation. Steve Love seconded the motion. The vote was unanimously in favor and Executive Session commenced.

Motion to Return to Regular Session - Upon conclusion of Executive Session, Mr. Miller moved to return to regular session. Mr. Love seconded his motion and the unanimous vote in favor returned the Board to regular session.

Executive Session with District Attorney- Steve Miller moved to authorize legal counsel to send a letter to Tom Weber of the City of Gahanna expressing the Board's opinions about:

- (1) servicing Gahanna Park and related areas
- (2) the Board's willingness to discuss the matter further, and
- (3) JWSD's intent to service the entire parcel at the Taylor Station property

Steve Love seconded the motion. With no further discussion, the vote was unanimously in favor and the motion carried.

Accounts Payable

Tom Flynn moved to pay the bills with the following exceptions:

1. Sam's Club (\$310.16) Reason: needs further review/clarification
2. Sands Decker CPS (\$8,388.00) Reason: need hourly breakdown documentation

Steve Miller seconded and the unanimous vote in favor approved accounts payable.

Old Business

None

Comments & Questions

None

Motion to Adjourn

With no further official business to discuss, Steve Miller moved to adjourn the meeting. Tom Flynn seconded the motion and the meeting was adjourned by unanimous vote in favor at

Beth Breyfogle

Respectfully submitted by Dawn Chase

NEXT MEETING IS JULY 24, 2008 AT 7:00 P.M.