

Jefferson Water and Sewer District

Board Meeting Minutes June 5, 2008

A regular meeting of the Jefferson Water and Sewer District Board of Trustees was held pursuant to call at 6455 Taylor Road, Blacklick, Ohio. Trustees present were: Bob Powelson, Steve Love, Tom Flynn, Beth Breyfogle and Steve Miller. Also present were: Bob Powelson, John Grosse, Russ Seevers, Mark Williams, Cathy Bisutti, Eric Luckage (Albers & Albers) and Mike Butkus from Ohio Electronic Protection (OEP).

Call to Order/Roll Call – by Chairman Powelson at 7:00 p.m.

2008 Minutes

May 15th – Beth Breyfogle said she wants more detail in the **Superintendent's Report/Project Updates** portion of the minutes. With that noted, Mr. Miller's motion to accept Ms. Breyfogle seconded the minutes. The unanimous vote in favor passed the motion and the minutes were approved.

Director's Report (Bob Stewart)

1. **OEP Security** – Mr. Mike Butkus from OEP was present to explain a \$3,200.00 additional expense for their services. He cited unforeseen conditions in the conduit system as the major factor for increased labor costs. After hearing Mr. Butkus' explanation, Tom Flynn offered a compromise payment amount of \$2,000.00, which Chairman Powelson increased to \$2,500.00. Steve Miller, however, stated he would be willing to offer the full \$3,200.00 if documentation of the actual costs was provided to the Board. **Action Taken/Required:** Tom Flynn moved to approve a change order for an increase of \$2,500.00. Steve Love seconded the motion. The votes were four **AYE** (Powelson, Love, Flynn, Breyfogle) and one **NAY** (Miller). The majority vote carried the motion. Mr. Butkus thanked the Board for their time and consideration, assuring them his company would continue to provide excellent service to JWSD.
2. **Moody's of Dayton Payment Request** – Moody's requested an additional \$17,600.00 to help cover the costs of well drilling at the first well site at Rocky Fork Country Club. **Action Taken/Required:** The Board deliberated the request and decided the original bid would stand and declined the additional payment request.
3. **Royal Elm Tap Agreement (Fischer Home Group)** – Steve Miller moved to amend the Tap Agreement to stipulate that Fischer Homes will pay twenty-seven (27) taps in 2009 and the remaining thirty (30) in 2010. Taps paid in 2010 will be at the rate that is in effect at that time. All other terms of the tap agreement remain the same. Tom Flynn

seconded the motion. With no further discussion, the vote was unanimously in favor and the motion carried.

4. **Old Water Tower Demolition** – Harold Petersen Demolition Company inspected the site on Friday, May 30th. Bob is awaiting a contact from them.
5. **Scheduling Rocky Fork Well Pump Test** – The pump test was delayed due to wet weather conditions. Further discussion included responding to nearby residents concerned wells monitoring/profiling during pump testing. **Action Taken/Required:** A response letter to nearby residents was discussed and will be sent.
6. **Pledge of Allegiance** – A United States Flag has been purchased and the Pledge of Allegiance will be included in the opening of all future meetings. **Action Taken/Required:** The Pledge of Allegiance will be added to all future agendas.

Engineering Report (John Grosse)

1. John Grosse updated the board about the Blacklick Sanitary Sewer Project noting an additional expense of \$2,500.00 for a line re-location and manhole.

Superintendent's Report (Russ Seevers)

1. **Repairs & Maintenance** - Repairs have been made to 2 fire hydrants. Other repairs and maintenance have been performed in the district on main line valves, valve boxes and service boxes.

Billing Manager's Report (Cathy Bisutti)

1. None

Controller's Report (Mark Williams)

1. **Audit** – Mark is compiling reports for the upcoming audit.
2. **Employee Handbook** – Final touches are being added to the handbook. Eric offered the services of an employment law attorney to review it.

Accounts Payable

Tom Flynn's motion to pay the bills as presented was seconded by Beth Breyfogle. The unanimous vote in favor carried the motion and the bills were paid.

Old Business

None

Comments & Questions

None

Motion to Convene Executive Session

Tom Flynn moved to go to Executive Session to discuss imminent litigation with the district's legal counsel. Steve Miller seconded the motion. A unanimous vote in favor carried the motion moving the Board to Executive Session.

Motion to Return to Regular Session

Upon conclusion of Executive Session, Steve Miller moved to return to regular session. Steve Love seconded his motion. The unanimous vote in favor returned the Board to regular session.

Action Taken/Decisions Made in Executive Session: Steve Miller moved to notify the City of Gahanna of the district's objection to their water line at Hannah Park. Notification will be from JWSD's legal counsel and performed in person and in writing. The second was from Tom Flynn. The unanimous vote in favor carried the motion.

Motion to Adjourn

With no further official business to discuss, Steve Miller's motion to adjourn the meeting was seconded by Tom Flynn. With a unanimous vote in favor, the meeting ended at 8:55 p.m.

Beth Breyfogle

Minutes respectfully submitted by Dawn Chase

Next Meeting is June 19th at 7:00 a.m.