

Jefferson Water & Sewer District

Board Meeting Minutes May 15, 2008

A regular meeting of the Jefferson Water and Sewer District Board of Trustees was held pursuant to call on May 15, 2008 at 6455 Taylor Road, Blacklick, Ohio. Trustees present were: Bob Powelson, Steve Miller and Tom Flynn. Beth Breyfogle and Steve Love were absent. Also present were: Bob Stewart, John Grosse, Russ Seevers, Cathy Bisutti and Mark Williams.

Call to Order/Roll Call – by Chairman Powelson at 7:12 a.m.

2008 Minutes

May 1st – Tom Flynn's motion to accept the minutes was seconded by Steve Miller. The unanimous vote in favor carried the motion and the minutes were accepted.

Director's Report (Bob Stewart)

1. **Meeting Schedule with Jefferson Township** – JWSD will meet with Jefferson Township officials on the first Wednesday of each month at 9:30 a.m. Meeting location will alternate between JWSD offices and Township offices.
2. **Old Water Tower Demolition** – Bob is expecting a quote from a demolition company who is interested in the scrap metal.
3. **Signature Control Gate System @ Water Plant** – Components of the ten (10) year old gate system are worn out and in need of replacement. **Action Taken/Required:** Steve Miller made a motion to authorize the \$6,034.00 expenditure to Signature Control for a gate control system upgrade and conversion from DC current to AC current. Tom Flynn seconded the motion. With no further discussion, the vote was unanimously in favor carrying the motion.
4. **Rocky Fork Production Well** – The Board considered the extra drilling costs associated with the first well dig at the Rocky Fork Country Club and will take action on the amount to be paid at the next meeting.
5. **OEP Security** – this item was tabled until the next meeting.
6. **Letter Regarding Services to Hannah Park; 1926 (B) Protection, Imminent Litigation Executive Session** – this item was tabled until the next meeting

Superintendent's Report (Russ Seevers)

1. **Vehicle Update** – No report
2. **Project Status Report**
 - a. **Hydrant flushing** has begun. Notices to customers and the fire department have been sent.
 - b. Russ gave an update of progress on the Blacklick Sewer Line project.
 - c. Russ introduced information on new technology for I & I detection and discussed the district's current efforts to detect leaks within the system.

Billing Manager's Report (Cathy Bisutti)

1. **Billing Report** – Compared to the same period last year, billing revenues increased by approximately \$37,000. She attributed more usage as the primary reason for the revenue increase.

Controller's Report (Mark Williams)

1. **Financial Reports** – Mr. Williams reviewed the financial reports and answered questions from the Board.
2. **Updating Employee Handbook** – The revised handbook is still in internal review and will be forwarded to Board for final review before publishing.

Engineering Report (John Grosse)

1. **Letter from City of Columbus** – JWSD received a letter directing the district to list their non-domestic discharges. **Action Taken/Required:** Mr. Grosse has called the City of Columbus to clarify the request and will keep the Board informed.
2. **Flow Summaries** – John will e-mail the flow summaries to Board members for their information.

Accounts Payable

Tom Flynn's motion to pay the bills as presented was seconded by Steve Miller. The unanimous vote in favor passed the motion and the bills were paid.

Old Business

None

Comments & Questions

Water Quality Issues – In light of recent media reports about antibiotics/medicines in drinking water, the Board asked Mr. Grosse to research the costs for testing for these contaminants. Even though the most recent problems have been found in reservoir water supplies and do not apply to JWSD, the Board felt if the tests were financially feasible, it would be a prudent safeguarding measure

Motion to Adjourn

With no further business to discuss, Steve Miller moved to adjourn the meeting. Tom Flynn seconded the motion and the unanimous vote in favor ended the meeting at 8:10 a.m.

Beth Breyfogle

Minutes respectfully submitted by Dawn Chase

Next Meeting is June 5, 2008 at 7:00 p.m.