

# JEFFERSON WATER AND SEWER DISTRICT

## Board Meeting Minutes October 2, 2008

A regular meeting of the Jefferson Water and Sewer District Board of Trustees was held pursuant to call on October 2, 2008 at 6455 Taylor Road, Blacklick, Ohio. Trustees present were: Bob Powelson, Steve Miller, Tom Flynn and Beth Breyfogle. Steve Love was absent. Also present were: Bob Stewart, Mark Williams, Russ Seevers, Cathy Bisutti, Eric Luckage (Albers & Albers), Mike Rowan (Jefferson Township) and Donna Finn (Jefferson Township).

**Call to Order, Pledge of Allegiance, Roll Call** – At 7:00 p.m., Chairman Powelson called the meeting to order and conducted roll call. Tom Flynn led the recitation of the Pledge.

### **2008 Minutes**

**September 11<sup>th</sup> & September 18<sup>th</sup>** – The motion by Tom Flynn to accept both sets of minutes was seconded by Beth Breyfogle. The unanimous vote in favor carried the motion and the minutes were accepted.

### **Director's Report** (Bob Stewart)

1. **Abandonment Of Two 2" Monitoring Wells at Rocky Fork** – Steve Miller moved to authorize Eagon & Associates to perform the necessary work abandoning the two 2" monitoring wells for \$3,400.00. Following discussion about the production well status and Rocky Fork's possible interests in it, Bob Powelson seconded the motion. A unanimous vote in favor passed the motion.
2. **Service Map Discussion with Jefferson Township Trustees** – The discussion about the service map revolved around many matters including an explanation/clarification of the color-key legend, annexation issues and economic development within the Township. Additional discussion was the possibility of forming an exploratory committee comprised of well-connected citizens and members of township government to pursue economic develop opportunities. **Action Taken/Required:** The map will be forwarded to the Jefferson Township Board of Trustees and discussion will resume at the next meeting.
3. **OEPA Final Findings and Orders (John Albers Review)** – No report

### **Superintendent's Report** (Russ Seevers)

1. **Project Status Report** – Mr. Flynn read a commendation letter from a Fox Chase resident citing Russ' efforts to help her with a sewer back up problem she experienced.

2. **Manhole Corrosion Repairs and Maintenance** – Russ is troubleshooting corrosion problems at various manholes, manhole channels and at two lift stations (Havens Rd./Clark State Road and Stratshire Meadows). **Action Taken/Required:** Russ will present a per-manhole, per-lift station cost estimate in a prioritized list at the next meeting.

### **Engineering Report**

1. **Blacklick Sanitary Sewer Update**
  - a. **Draw #5 Motion & Resolution** – The motion by Tom Flynn was as follows:

Based upon review and recommendation of the District's engineering, the Board hereby approves Draw #5 for underground utilities for the Blacklick Sewer Project in the amount of \$275,329.32.

Beth Breyfogle's second and a unanimous vote in favor carried the motion.

### **Billing Manager's Report** (Cathy Bisutti)

1. **No Report**

### **Controller's Report** (Mark Williams)

1. **Public Funds Depository/Star Ohio Program** – Tom Flynn moved to authorize Bob Stewart to submit application to allow the District to create an account for deposit of public funds into the Star Ohio Program. Beth Breyfogle's second and a unanimous vote in favor passed the motion.
2. **Merrill Lynch** – Merrill Lynch has provided reports about their financial soundness and indicated their ability to mirror any investment policy the district is restricted by. Mark detailed Merrill Lynch's assurance and insurance programs and provided copies of Merrill Lynch's investment types that could be appropriate for the district. **Action Taken/Required:** Mark will keep the Board updated about his research in this area.
3. **Disaster Insurance** – Mr. Williams presented quotes for additional flood and earthquake insurance. **Action Taken/Required:** Following a short discussion, Mr. Miller moved to accept the insurance for earthquake insurance to cover all JWSD facilities. Mr. Flynn seconded the motion and a unanimous vote in favor carried it.

### **Accounts Payable**

Tom Flynn's motion to accept the bills as presented was seconded by Beth Breyfogle. With no further discussion, the vote was unanimously in favor and the bills were paid.

**Old Business**

None

**Comments & Questions**

None

**Motion to Adjourn**

With no further official business to discuss, Steve Miller moved to adjourn the meeting. Tom Flynn's second and a unanimous vote in favor ended the meeting at 8:42 p.m.

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Beth Breyfogle

Minutes respectfully submitted by Dawn Chase

**SPECIAL MEETING IS OCTOBER 9, 2008 AT 7:00 P.M. (BUDGET MEETING)**  
**NEXT MEETING IS OCTOBER 16, 2008 AT 7:00 A.M.**