

# JEFFERSON WATER AND SEWER DISTRICT

## Board Meeting Minutes October 9, 2008

A special meeting of the Jefferson Water and Sewer District Board of Trustees was held pursuant to call on October 9, 2008 at 6455 Taylor Road, Blacklick, Ohio. Trustees present were: Bob Powelson, Steve Love, Tom Flynn, and Beth Breyfogle. Steve Miller was absent. Also present were: Bob Stewart and Mark Williams.

**Call to Order, Pledge of Allegiance, Roll Call** – At 7:00 p.m., Chairman Powelson called the meeting to order and conducted roll call. Tom Flynn led the recitation of the Pledge.

### **Director's Report** (Bob Stewart)

1. **Fischer Homes Tap Agreement for Chairman Signature** – Tom Flynn's motion to authorize signature of the tap agreement was seconded by Steve Love. The vote was unanimously in favor and the agreement was signed.

### **Superintendent's Report**

None

### **Engineering Report**

None

### **Billing Manager's Report**

None

### **Controller's Report** (Mark Williams)

1. **Merrill Lynch Account** – In an effort to diversify placement of JWSD's investment funds, Tom Flynn moved to adopt a resolution authorizing the establishment of a cash securities account (hereinafter referred to as the "Securities Accounts") with Merrill Lynch, Pierce, Fenner & Smith Incorporated for the purposes to sell notes, buy and other securities authorized under the Ohio Revised Code Section 6119.151 and 6119.16 and Ohio Revised Code Chapter 135. Beth Breyfogle's second and a vote of three (3) **AYE** (Flynn, Love, Breyfogle) and one (1) **ABSTENTION** (Powelson) carried the motion.
2. **Motion to Transfer Funds to Merrill Lynch Accounts** – Steve Love moved to authorize \$500,000 to be transferred from Fifth Third Bank to Merrill Lynch upon creation of a cash security account with Merrill Lynch. Tom Flynn seconded the motion and a vote of three (3) **AYES** (Flynn, Love, and Breyfogle) and one (1) **ABSTENTION** (Powelson) carried the motion.

3. **Discussion of Proposed 2009 Budget** – Mr. Williams presented the proposed 2009 Budget. Key points in the proposed budget are:
  - a. The proposed budget is linked to necessary rate increases in water and sewer rates (proposed increase is 3%, however, the increase has not been finalized).
  - b. The proposed budget is structured to yield revenues that cover current operating expenses and prepare the district for expanding operating expenses in the upcoming year
  - c. The proposed budget is designed to follow the district’s long term goal of maintaining a revenue balance that will cover costs when tap fee revenues diminish in the next five (5) years
  - d. The proposed budget was projected using the City of Columbus’ 2008 rate increase figures and could change based upon the City of Columbus’ 2009 figures (when they are released)
  - e. The proposed budget takes into account the increased cost of supplies and materials used for maintenance and repairs
  - f. The proposed budget forecasts future project expenses
  - g. The proposed budget includes a specific spending budget that is categorized by priority
  - h. The proposed budget allows for a reasonable amount of unforeseen expenses (e.g., I&I, assessments from City of Columbus, project troubleshooting, etc.)

Debate and discussion were mainly about how rate increases impact various user tiers, investigating a rate structure change, reducing legal fees and reducing overall spending where possible. **Action Taken/Required:** The Board will take time to review the proposed budget and schedule a final review at the November 6, 2008 meeting.

### **Accounts Payable**

None

### **Old Business**

None

### **Comments & Questions**

None

### **Motion to Adjourn**

With no further official business to discuss, Beth Breyfogle moved to adjourn the meeting. Steve Love’s second and a unanimous vote in favor ended the meeting at 8:52 p.m.

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Beth Breyfogle

Minutes respectfully submitted by Dawn Chase

**NEXT MEETING IS OCTOBER 16, 2008 AT 7:00 A.M.**