

JEFFERSON WATER & SEWER DISTRICT

BOARD MEETING MINUTES APRIL 15, 2010

A regular meeting of the Jefferson Water and Sewer District Board of Trustees was held pursuant to call on April 15, 2010 at 6455 Taylor Road, Blacklick, Ohio. Trustees present were: Beth Breyfogle, Steve Love, Tom Flynn and Bob Powelson. Steve Miller was absent. Also present were: Bob Stewart, Russ Seevers, John Grosse, Mark Williams and Cathy Bisutti.

Call to Order, Pledge of Allegiance, Roll Call – At 7:00 p.m., Tom Flynn called the meeting to order, led the recitation of the Pledge and conducted roll call.

2010 Minutes

April 1st – Bob Powelson's motion to accept the minutes was seconded by Tom Flynn. With no further discussion, the vote was unanimously in favor and the minutes were approved.

Director's Report (Bob Stewart)

1. **Verizon Wireless Update** - No report
2. **Franklin Steel Drum Update** – Bob reported about the meeting in Gahanna regarding contamination levels from the Franklin Steel Drum facility. Following the OEPA's presentation, Chris Cobel represented JWSD at the hearing portion of the meeting and requested drilling of two (2) deep wells on the Franklin Steel Drum property which is ½ mile south west of the Districts monitoring wells to determine the depth of the possible contamination on their property. **Action Taken/Required:** A follow-up meeting is scheduled on Monday, April 19th with the Ohio EPA.
3. **Dominion Homes Delinquency on Minimum User Fees** - Bob followed up on the letter from JWSD to Dominion and described the total arrearage on empty lots. **Action Taken/Required:** Mr. Stewart recommended filing a lien to ensure payment. The Board will consider this and wait to see if there is any response to the letter.

Maintenance Report (Russ Seevers)

1. **Maintenance and Repairs**
 - a. Hydrant Flushing - flushing schedule notices are going out
 - b. The crews are performing routine maintenance on pumps and generators throughout the District.

Engineering Report

1. **Havens Road Booster Station Project Update** - Final plans are ready for signature at tonight's meeting. Once they are signed, they will be submitted to Ohio EPA. **Action Taken/Required:** John is following the plan approval process through Ohio EPA which should take 30-45 days.

Controller's Report (Mark Williams)

1. **Financials** - First quarter expenditures have been within targeted projections. Concerns remain about the softening of water revenue (down about 6% not including the problems with Dominion Homes) when compared to last year's figures. Additionally, sewer revenues are down about 3.9%. **Action Taken/Required:** Mark continues to monitor the

fluctuating numbers and make adjustments to ensure the district stays in balance with both revenue and expenditures.

2. **Audit** - In preparation for the annual audit, Mark is working with preliminary compilation information with the auditor.

Billing Manager's Report (Cathy Bisutti)

1. **Collections Report** - Cathy described collection efforts and results on foreclosed homes within the district.

Accounts Payable

Beth Breyfogle's motion to pay the bills as presented was seconded by Steve Love. With no further discussion, the vote was unanimously in favor and the bills were paid.

Old Business

1. **Backflow Prevention** - The second phase of information will be ready for review by the next meeting. The Board discussed the best and most cost effective ways to offer information to users (e.g., provide complete information in mailing or offer website references and invite interested parties to visit the office to obtain complete information).

RAIL - The RAIL was updated. New Action Items added were:

P.E.R.S. Meeting
Franklin Steel Drum
Dominion Homes Delinquency

Comments & Questions

Mr. Williams provided the requested term and compensation information to Mr. Love (as requested at last meeting).

Motion to Adjourn

With no further official business to discuss, Bob Powelson moved to adjourn the meeting. Beth Breyfogle's second and a unanimous vote in favor ended the meeting at 7:35 p.m.

Bob Powelson

Minutes Respectfully Submitted by Dawn Chase

Next Meeting is May 6, 2010 at 7:00 p.m.