

JEFFERSON WATER & SEWER DISTRICT

BOARD MEETING MINUTES AUGUST 5, 2010

A regular meeting of the Jefferson Water and Sewer District Board of Trustees was held pursuant to call on August 5, 2010 at 6455 Taylor Road, Blacklick, Ohio. Trustees present were: Steve Miller, Steve Love, Beth Breyfogle, Tom Flynn and Bob Powelson. Also present were: Russ Seevers, Mark Williams, John Grosse and Eric Luckage (Albers & Albers).

Call to Order, Pledge of Allegiance, Roll Call – At 7:00 p.m., Steve Miller called the meeting to order, led the recitation of the Pledge and conducted roll call.

2010 Minutes

July 15th - Motion to accept [Powelson]; second [Love]; unanimous vote in favor approved the minutes.

Director's Report (Bob Stewart)

1. **SWLCWS Meeting Regarding Water** - Discussions continue about coordinating with SWLCWS as an emergency water source. Specifics discussed were capacity, pressure, quality and other details. **Action Taken/Required:** Talks and tests are ongoing and the Board will be kept up to date.
2. **Property Insurance Quote** - Proposals have been received and are being compared.
3. **Quote to Repair and Seal/Strip Drive and Parking Area at Water Plant** - Mr. Powelson moved to accept the bid from Heiberger Paving, Inc for \$8,958.000. It was noted that the low bid of \$8,380.00 from Armor Paving and Sealing was considered but not accepted because Heiberger's bid offered more material and preferable asphalt quality. The motion was seconded by Mr. Love and a unanimous vote in favor carried it.

Maintenance Report (Russ Seevers)

1. Safety lighting will be installed at the pump stations.
2. No I & I work to report.
3. Chairman Miller commended Russ on the good condition of the facilities.
4. Construction at Havens Corners and Waggoner Road - the gravity line is in and ready for testing.

Engineering Report (John Grosse)

1. **Havens Road Booster Station** - Plans are ready for OEPA approval; project is tabled. Mr. Luckage reported he is communicating with Mr. Miller to settle the easement.

Controller's Report (Mark Williams)

1. **Compensation Package/Wages Comparisons** - Ohio Rural Water Association is currently conducting a salary and rate survey. The information obtained in the survey may be used as a reference in planning annual budgets. **Action Taken/Required:** Mr. Williams is planning to participate in the survey and will keep the Board updated.
2. **Audit** - There are no citations in the current audit cycle.

Other Business -

Property Documentation Collection/Retention - As a matter of housekeeping, Mr. Stewart and Mr. Luckage will examine existing files to compile property related documents (e.g., bills of sale) to ensure JWSD has the correct and current papers on file.

Comments & Questions

Beth Breyfogle noted recent media attention on dirty water towers throughout central Ohio. National and state recommendations call for a comprehensive inspection of water towers and tanks to be performed every three to five years. The national guidelines also suggest tanks get an internal cleaning at least every five years, but recent investigations found some municipalities have not thoroughly inspected or cleaned, their tanks in decades.

This problem is **not** an issue in JWSD. Mr. Seevers and Mr. Grosse noted that, especially with the build of the new water plant, JWSD's towers are routinely maintained and consistently clean.

Old Business

The RAIL was updated.

Accounts Payable

Beth Breyfogle's motion to pay the bills as presented was seconded by Tom Flynn. With no further discussion, the vote was unanimously in favor and the bills were paid.

Motion to Adjourn

With no further official business to discuss, Tom Flynn moved to adjourn the meeting. Steve Love's second and a unanimous vote in favor ended the meeting at 7:37 p.m.

Bob Powelson

Minutes Respectfully Submitted by Dawn Chase

Next Meeting is August 19, 2010 at 7:00 p.m.