

JEFFERSON WATER & SEWER DISTRICT

BOARD MEETING MINUTES FEBRUARY 4, 2010

A regular meeting of the Jefferson Water and Sewer District Board of Trustees was held pursuant to call on February 4, 2010 at 6455 Taylor Road, Blacklick, Ohio. Trustees present were: Steve Miller, Beth Breyfogle, Steve Love, Bob Powelson and Tom Flynn. Also present were: Bob Stewart, John Grosse, Russ Seevers, Mark Williams and John Albers (Albers & Albers).

Call to Order, Pledge of Allegiance, Roll Call – At 7:00 p.m., Chairman Miller called the meeting to order, led the recitation of the Pledge and conducted roll call.

2010 Minutes

January 21st - Tom Flynn's motion to accept the minutes with Mr. Luckage's revisions was seconded by Beth Breyfogle and received a unanimous vote in favor.

Director's Report (Bob Stewart)

1. **Easements for Havens Rd. Booster Station**
 - *Frazier* - Mr. Frazier's attorney has the easement agreement which is pending Mr. Frazier's signature.
 - *Miller* - Revisions were reviewed and corrected. Mr. Luckage will contact Mr. Miller to present the agreement and obtain signature.
 - *Strapp* - The modified agreement (to accommodate fiber optic telephone lines) will be presented to the Strapp's for their signature.
 - *Pollen* - complete
2. **Verizon Wireless Agreement** - The agreement has been sent to Verizon, however, insurance discussions (with Steve Miller, Eric Luckage and Verizon) are still pending. **Action Taken/Required:** Mr. Miller committed hold the pending discussion at the earliest opportunity.
3. **Water Sources (SWLCWS & City of Columbus)**
 - a. **City of Columbus** - A request to the City of Columbus for bulk water purchase rates was emailed and Bob is awaiting a response. Mr. Albers and Mr. Luckage continue to work on preparations to position JWSD in the strongest negotiating position possible with the City of Columbus.
 - b. **SWLCWS** - When the weather improves, JWSD plans to commence capacity testing in cooperation with SWLCWS. Once capacity is determined and if it is satisfactory and feasible, contract agreements can be pursued.
 - c. **Action Taken/Required:** The Board agreed to actively pursue a dual track to secure backup water sources with both SWLCWS and the City of Columbus.
4. **City of Gahanna Groundhog Day Breakfast** - Bob and Mark represented JWSD at this event.

Superintendent's Report (Russ Seevers)

1. **Maintenance & Repairs**
 - a. **Fox Chase/Fieldstone Lift Station Pump** (note: this item was incorrectly labeled "Windrush Lift Station Pump" in the January 21, 2010 Board Meeting Minutes) - A differently configured

pump is scheduled for install by the next meeting. The new pump is designed to better handle large amounts of debris. Also, notification letters to the residents of these subdivisions were sent.

b. Water Plant Lift Station - The pump replaced 10 months ago is operating fine, however, the other (which was original to the plant expansion) has been replaced. Repairs to the original pump are planned in hopes that it can be used as a spare.

c. Water Plant Piping - Approximately one-half of the piping in the water plant has been cleaned and repainted.

d. Brine Tanks - The tanks have been cleaned and approximately four feet of debris (sand, salt, dirt) was removed.

Engineering Report (John Grosse)

1. **Havens Rd Booster Station Project Update** - Work continues on engineering plans. Project still on target for an early March bid advertisement date.
2. **Backflow Prevention** - JWSD continues to work towards backflow prevention enforcement. John Grosse presented a sample letter and several other sample documents for use during the process. **Action/Taken Required:** Steve Love, John Grosse and Russ SeEVERS will review the sample documents and make implementation recommendations for the next meeting.
3. **Water Plant Flow Chart with Customer Base Added** - John reviewed the chart with the trustees and answered questions.

Controller's Report (Mark Williams)

1. **Total Compensation Proposal Summary** - Mark will distribute the report for review and discussion at the March 4th meeting.
2. **Year End Tax Information** - W2s and 1099's have been sent out.

Accounts Payable

Beth Breyfogle's motion to pay the bills as presented was seconded by Tom Flynn. With no further discussion, the vote was unanimously in favor and the bills were paid.

RAIL - The RAIL was updated according to this meeting with the following action items were closed:

1. Water Plant Flow Chart with Customer Base
2. Fox Chase/Fieldstone Lift Station Pump

Comments & Questions

None

Motion to Adjourn

With no further official business to discuss, Tom Flynn moved to adjourn the meeting. Bob Powelson s second and unanimous vote in favor ended the meeting at 7:50 p.m.

Bob Powelson

Minutes Respectfully Submitted by Dawn Chase

Next Meeting is February 18th at 7:00 p.m.