

JEFFERSON WATER & SEWER DISTRICT

BOARD MEETING MINUTES JULY 1, 2010

A regular meeting of the Jefferson Water and Sewer District Board of Trustees was held pursuant to call on July 1, 2010 at 6455 Taylor Road, Blacklick, Ohio. Trustees present were:, Steve Love, Tom Flynn, Beth Breyfogle and Bob Powelson. Steve Miller was absent. Also present were: John Grosse, Russ Seevers, Mark Williams and Eric Luckage (Albers & Albers).

Call to Order, Pledge of Allegiance, Roll Call – At 7:00 p.m., Tom Flynn called the meeting to order, led the recitation of the Pledge and conducted roll call.

2010 Minutes

June 17th – Bob Powelson's motion to accept the minutes was seconded by Steve Love. With no further discussion, the vote was unanimously in favor and the minutes were approved.

June 28th (Special Meeting) - Bob Powelson's motion to accept the minutes (as amended) was seconded by Beth Breyfogle. A unanimous vote in favor carried the motion and the minutes were approved.

Director's Report (Bob Stewart)

No Report

Maintenance Report (Russ Seevers)

1. **Sewer Backup in Jefferson Pond** - A grease blockage in the last phase of the project caused the backup which was cleared and cleaned up. Russ plans to jet the lines (high-pressure clean) and use the I&I cameras to ensure the integrity of the system.
2. **Radio Transmission Communication Weak Signal** - Tree and vegetation growth has been impeding and/or weakening some radio transmission communication systems between various sites. Upgraded radio systems are being used to maximize signals. Further plans involve testing antennas and repeaters within the system.
4. **Parking Lot** - Russ asked for approval to re-seal the parking lot and make minor repairs. A bid of \$5,750 has been received. Mr. Powelson asked for two more bids to be obtained prior to approving the work. Mr. Seevers agreed to provide the requested bids as soon as possible.

Engineering Report (John Grosse)

1. **Booster Station Report** - This project remains on hold while emergency water sources are negotiated.
2. **June Daily Average Comparisons:**
2010 - 826,000 gal
2009 - 825,000 gal
2008 - 820,000 gal

Controller's Report (Mark Williams)

1. **Audit** - JWSD had a clean audit report for this period. Mark will be scheduling final exit audits to complete the process

2. **Health Insurance Update** - The premium rebate from Significa has been received along with a Certificate which allows 90 days for any outstanding claims to be filed. Employees will be notified of the 90 day time frame and given instructions.
3. **Liability Insurance** - JWSD has sent notice to withdraw from the Public Entities Pool Mark sent their response to Chairman Miller for consideration. **Action Taken/Required:** Mark will continue the process and work to obtain the best rate offer from available insurers.
4. **Dominion Homes Accounting Error** - Mark discovered an overpayment of approximately \$11,000 from Dominion to JWSD. To correct the error, JWSD instructed Dominion to deduct the amount from its delinquent balance.

Old Business

1. **Dominion Homes Agreement Update** - The Board and Mr. Luckage discussed details of the agreement and worked to clear up discrepancies, address zoning questions/clauses and clarify language. Action Taken/Required: Beth Breyfogle moved to accept the agreement and amendment with discussed changes, contingent upon final review and approval by JWSD legal council and Board of Trustees. The second by Tom Flynn and unanimous vote in favor carried the motion.

RAIL - The RAIL was updated.

Accounts Payable

Beth Breyfogle's motion to pay the bills as presented was seconded by Steve Love. With no further discussion, the vote was unanimously in favor and the bills were paid.

Other Business - Eric Luckage mentioned the possibility of local legislators visiting the district facilities over the summer break. At this time, no times have been established, but Eric will let the Board know if and when such visits may occur.

Comments & Questions

None

Motion to Adjourn

With no further official business to discuss, Tom Flynn moved to adjourn the meeting. Steve Love's second and a unanimous vote in favor ended the meeting at 7:55 p.m.

Bob Powelson

Minutes Respectfully Submitted by Dawn Chase

Next Meeting is July 15, 2010 at 7:00 p.m.