

JEFFERSON WATER & SEWER DISTRICT

BOARD MEETING MINUTES MARCH 18, 2010

A regular meeting of the Jefferson Water and Sewer District Board of Trustees was held pursuant to call on March 18, 2010 at 6455 Taylor Road, Blacklick, Ohio. Trustees present were: Beth Breyfogle, Steve Love, Tom Flynn and Bob Powelson. Steve Miller was absent. Also present were: Bob Stewart, Russ Seevers and Mark Williams.

Call to Order, Pledge of Allegiance, Roll Call – At 7:00 p.m., Tom Flynn called the meeting to order, led the recitation of the Pledge and conducted roll call.

2010 Minutes

March 4th – Bob Powelson's motion to accept the minutes was seconded by Beth Breyfogle. With no further discussion, the vote was unanimously in favor and the minutes were approved.

Director's Report (Bob Stewart)

1. **Backflow Letter (Steve Love)** - The notification letter was reviewed and revised. **Action Taken/Required:** The will be sent to all users in the next billing cycle.
2. **Verizon Wireless Update** – Negotiations continue over insurance and liability issues in the contract. **Action Taken/Required:** No new action at this time.
3. **Sanitary Sewer Line Extension (Havens Corners Road)** - JWSD received a request from an individual who wants to build a home on a lot at 7630 Havens Corners. The Board discussed existing sewer lines in the area and the possibility of extension and offering tie-ins to surrounding homeowners. **Action Taken/Required:** Mr. Stewart will pass the information to John Grosse for engineering input.
5. **Meeting with City of Columbus** - Three dates have been proposed (April 19th, 20th or 21st). Since Mr. Miller is not available on these dates to attend, Mr. Stewart asked if any other Trustee would be able to attend with him. They will check their calendars and get back him.

Maintenance Report (Russ Seevers)

1. **Maintenance and Repairs**
 - a. Brine Tanks - Debris cleaned from lines and some plumbing replaced
 - b. Rebuilt a compressor in water plant
 - c. Replaced transmitters at Taylor Ridge Estates and Pinecrest lift stations
 - d. The pump is working well at Fox Chase

Engineering Report

None

Controller's Report (Mark Williams)

1. **Financials** - Mark discussed January/February 2010 revenue fluctuations and explained how adjustments will be made. **Action Taken/Required:** To reconcile issues that can cause fluctuations between water and sewer billing, Mark will provide a more detailed analysis of the difference between water and sewer revenue.

2. **Property Insurance** - JWSD is completing a preliminary survey to assess the possibility of receiving a discount on property insurance.
3. **Total Compensation Package Comparison** - Mark is beginning to receive comparison data and evaluating software tools to organize and obtain data.

Old Business

None

Accounts Payable

Beth Breyfogle's motion to pay the bills as presented was seconded by Tom Flynn. With no further discussion, the vote was unanimously in favor and the bills were paid.

RAIL - The RAIL was updated. Two new items were added:

- Sanitary Sewer Line Extension Possibilities at Havens Corners Road
- Sewer Billing vs. Water Billing Revenue Analysis

Motion to Adjourn

With no further official business to discuss, Tom Flynn moved to adjourn the meeting. Beth Breyfogle's second and unanimous vote in favor ended the meeting at 7:40 p.m.

Bob Powelson

Minutes Respectfully Submitted by Dawn Chase

Next Meeting is April 1, 2010 at 7:00 p.m.