

JEFFERSON WATER & SEWER DISTRICT

BOARD MEETING MINUTES MARCH 4, 2010

A regular meeting of the Jefferson Water and Sewer District Board of Trustees was held pursuant to call on March 4, 2010 at 6455 Taylor Road, Blacklick, Ohio. Trustees present were: Steve Miller, Beth Breyfogle, Steve Love, Tom Flynn and Bob Powelson. Also present were: Bob Stewart, John Grosse, Russ Seevers, Mark Williams and Eric Luckage (Albers & Albers).

Call to Order, Pledge of Allegiance, Roll Call – At 7:00 p.m., Chairman Miller called the meeting to order, led the recitation of the Pledge and conducted roll call.

2010 Minutes

February 18th – Tom Flynn’s motion to accept the minutes was seconded by Bob Powelson. With no further discussion, the vote was unanimously in favor and the minutes were approved.

Director's Report (Bob Stewart)

1. **Application for Infrastructure Funding from OEPA Water Supply Funding Account-**
The application for grant and/or low interest loan money from the OEPA will be submitted by the March 15th deadline.
2. **Easement Progress for Booster Station Project**
 - *Strapp* – amended easement signed and completed
 - *Frazier* – Mr. Frazier’s attorney indicated the easement terms are acceptable and is waiting on Mr. Frazier to visit his office to sign it.
 - *Miller* - Mr. Luckage is following up to get easement done.
3. **Verizon Wireless Update** – The agreement is snagged over insurance and liability issues. Mr. Miller and Mr. Luckage talked with Verizon Wireless to attempt to iron out differences. **Action Taken/Required:** JWSD will wait for a response from Verizon and make a final decision about whether or not to enter into the agreement at that time.

Maintenance Report (Russ Seevers)

1. **Maintenance and Repairs**
 - a. **Pump Changeover at Fox Chase** – The new pump install is complete.
 - b. **Water Plant** – A couple of valves were rebuilt and crews have been working on the brine lines
 - c. **Lift Station at Clark State Road** - Hydrogen sulfide has caused severe damage inside the control panel (destroyed breakers, starters, wires and corroded surfaces). The lift station control panel has been cleaned off and sealed to help prevent future damages.

Engineering Report (John Grosse)

1. **Havens Road Booster Station Project Update** – The engineering plans should be ready by the next meeting and the project should be ready to go to bid within two weeks after the next meeting.
2. **Flow and Capacity Report - February 2010**

Month Total	Avg. Daily	Peak	Low
19 Mil gal	679,000 gal	975,000 gal	496,000 gal

3. **Backflow Letter** – A draft of a notification letter and brochure was presented for review to Stephen Love. Once it is approved, it will be sent out to customers with the billing. **Action Taken/Required:** JWSD continues to review available information to develop the Backflow Policy and Procedure.
4. **Clarification of Columbus Dispatch Article dated February 19, 2010 (Blacklick Estates)**- There seems to be a miscommunication regarding the *Columbus Dispatch* article regarding water hardness. The article mentions *Blacklick Estates which is in Licking County*, **not** *Blacklick Ridge Estates which is in Jefferson Twp. in Franklin County*. The Jefferson Water & Sewer District strives to produce water that consistently meets OEPA guidelines. Our water hardness is maintained at 120 mg/l and below and is tested daily.

Controller's Report (Mark Williams)

1. **Total Compensation Proposal Summary** – Mark presented the compilation of compensation information for JWSD staff. The next phase will be to begin gathering information for comparison.
2. **Fee & Rate Schedule Update** - The **DEPOSIT, FEE AND CHARGE SCHEDULE** (includes Rate Adjustments effective January 1, 2010) have been posted on the website.

Old Business

1. **Future Water Sources** – A meeting with the City of Columbus is anticipated in early April.

Accounts Payable

Beth Breyfogle's motion to pay the bills as presented was seconded by Tom Flynn. With no further discussion, the vote was unanimously in favor and the bills were paid.

RAIL - The RAIL was updated.

Motion to Adjourn

With no further official business to discuss, Bob Powelson moved to adjourn the meeting. Tom Flynn's second and unanimous vote in favor ended the meeting at 7:45 p.m.

Bob Powelson

Minutes Respectfully Submitted by Dawn Chase

Next Meeting is March 18, 2010 at 7:00 p.m.