

JEFFERSON WATER & SEWER DISTRICT

BOARD MEETING MINUTES MAY 20, 2010

A regular meeting of the Jefferson Water and Sewer District Board of Trustees was held pursuant to call on May 20, 2010 at 6455 Taylor Road, Blacklick, Ohio. Trustees present were: Steve Miller, Beth Breyfogle, Steve Love, Tom Flynn and Bob Powelson. Also present were: Bob Stewart, Russ Seevers, John Grosse, Mark Williams and Eric Luckage (Albers & Albers). Guests were Daniel Miller and Chris Boyd (Merrill Lynch).

Call to Order, Pledge of Allegiance, Roll Call – At 7:02 p.m., Steve Miller called the meeting to order, led the recitation of the Pledge and conducted roll call.

2010 Minutes

May 6th – Bob Powelson's motion to accept the minutes was seconded by Steve Love. With no further discussion, the vote was unanimously in favor and the minutes were approved.

Director's Report (Bob Stewart)

1. **Havens Road Booster Station Easement/Daniel & Julie Miller 2229 Reynoldsburg-New Albany Road** - Mr. Miller was present to discuss the proposed easement terms. The discussion included Mr. Miller's concerns about possible damage or interference with his existing geothermal system and his plans to plant a tree-line. In response, JWSD reiterated the careful preventive measures being taken to assure Mr. Miller that the work will not cause harm to existing systems and explained the criteria for tree planting in the easement area. **Action Taken/Required:** The Board compared the easement language and, where possible, reconciled it with Mr. Miller's requests. The easement will be revised according to the agreed upon terms and be forwarded to Mr. Miller for his signature.
2. **Dominion Homes Delinquency Update** - JWSD's letter was sent to Dominion Homes. To date, there has been no response and no payments made. **Action Taken/Required:** This item will be discussed at the June 3, 2010 meeting.
3. **Emergency Water Agreement** - Mr. Luckage sent a draft to the Board members for review. **Action Taken/Required:** Steve Miller made a motion to authorize Mr. Luckage to send the finalized letter to the City of Columbus. Tom Flynn's second and a unanimous vote in favor carried the motion.
4. **Verizon Wireless Update** - Steve Miller's motion approved the Land/Lease Agreement with Verizon Wireless and affirmed that the district is authorized to enter into the Agreement and that the property to be leased to Verizon has been determined by the Board to be no longer needed or necessary for the operation of the district and also that the specific district officials executing the documents are authorized to do so. Steve Love seconded the motion. Further discussion answered questions of authorization. The vote was unanimously in favor. The Board members signed the Agreement and its' related memorandums.

Maintenance Report (Russ Seevers)

1. **Maintenance and Repairs**
 - a. Hydrant Flushing - flushing is complete
 - b. Repairs - minor repairs are being performed as needed throughout the district

- c. **I&I** - no work done this period. Mark Williams reported that work done to date has made a positive impact on the costs paid to the City of Columbus. Chairman Miller asked for a brief report and requested quarterly updates.

Engineering Report

1. **Old Water Tower Demolition** - John Grosse suggested that the district move forward with contracting with an outside firm to remove the tank. **Action Taken/Required:** Mr. Grosse will present more information at the second meeting in June.
2. **Havens Road Booster Station Project/Emergency Water Agreement** - Time will be set aside at the June 3, 2010 meeting for an in-depth discussion of the Havens Road Booster Station Project and the proposed Emergency Water Agreement with the City of Columbus. Other agenda items will be abbreviated to accommodate the discussion.

Controller's Report (Mark Williams)

1. **Investment Report (Chris Boyd, Merrill Lynch)** - Mr. Boyd discussed the investment portfolio with the Board. He explained Merrill Lynch's expectations for investment yields and long-term performance trends. **Action Taken/Required:** Chris suggested various options to direct investment funds over the next 12 months in anticipation of tax increases and their effects on the market. Mr. Boyd will be scheduled for another presentation in about 3 months.
2. **Financials** - Mark reviewed the financials for the period and gave a brief audit update.
3. **USDA** - The report about JWSD's financial health is due at the end of May. The report will include data about such items as cash reserves, income sources, operational costs, fee schedules and employees (e.g., salary information and racial statistics).
4. **OPERS** - The live one-hour webinar will be available on May 27th or June 3rd. Once the date is chosen, Mark will let the trustees know which date and the time. .

Accounts Payable

Beth Breyfogle's motion to pay the bills as presented was seconded by Tom Flynn. With no further discussion, the vote was unanimously in favor and the bills were paid.

Old Business

None

RAIL - The RAIL was updated. One item was closed and removed from the RAIL: Verizon Wireless Agreement

Comments & Questions

None

Motion to Adjourn

With no further official business to discuss, Tom Flynn moved to adjourn the meeting. Steve Love's second and a unanimous vote in favor ended the meeting at 8:32 p.m.

Bob Powelson

Minutes Respectfully Submitted by Dawn Chase

Next Meeting is June 3, 2010 at 7:00 p.m.