

**JEFFERSON WATER & SEWER DISTRICT
BOARD MEETING MINUTES
JUNE 16, 2011**

A regular meeting of the Jefferson Water and Sewer District Board of Trustees was held pursuant to call on June 16, 2011 at 6455 Taylor Road, Blacklick, Ohio. Trustees present were: Steve Miller, Doug Galiardi, Bob Powelson and Tom Flynn. Beth Breyfogle was absent. Also present were: Bob Stewart, Mark Williams, John Grosse and Russ Seevers.

Call to Order, Pledge of Allegiance, Roll Call – At 7:00 p.m., Steve Miller called the meeting to order, led the recitation of the Pledge and conducted roll call.

2011 Minutes

June 2nd

- **Regular Meeting** - Motion to approve [Powelson]; second [Galiardi]; unanimous approval
- **Operational Committee** - Motion to approve [Powelson]; second [Miller]; unanimous approval
- **Financial Committee** - Tabled until next meeting

Open Floor Guest(s)

None

Director's Report (Bob Stewart)

1. **Backflow Information** - Bob Stewart asked if anyone had questions regarding email he sent from City of Columbus. Mr. Miller added the issue will continue to be handled in the Operational subcommittee.
2. **Insurance Compensation for Employee** - In compliance with the Family Medical Leave Act (FMLA), JWSD will continue to pay the single health insurance premium for K. Byas during the time she is covered by the FMLA. Mrs. Byas has returned to work on a limited part-time basis and will use earnings to cover spousal health insurance coverage. If Mrs. Byas' earnings are not sufficient to cover the spousal portion, the Board recommended that alternative arrangements be considered and did not commit to cover spousal insurance costs. Mr. Stewart will keep the Trustees informed as the situation unfolds.

Controller's Report (Mark Williams)

1. **Audit-Compilation Update** - The compilations for 2010 year-end were completed in May and submitted to the Auditor of State. The audit is expected to commence in early July. Mr. Williams will bring up any issues during the audit process in the Financial subcommittee.
2. **Software Solutions** - The database information is being submitted to allow Software Solutions to begin formatting according to district criteria.
3. **On-Line Payments** - Mark is working to make the online payment option with Magic Wrighter and SmartBill live by July 1. The payment option will be coordinated with a public information campaign to let residents know of the changes and to promote usage.
4. **New Website** - The launch of the new website is scheduled for July 1, 2011.

Comments & Questions

1. **Legal Fees** - Chairman Miller noted discussions in the Financial subcommittee about the need to hold down legal fees and extended his support of doing so.
2. **Emergency Spending Authority** - The Board discussed spending limits the Director would be authorized to use in the case of an emergency situation where collaboration with Board members not possible. Action Taken/Required: Albers & Albers will be asked to write a resolution to authorize an emergency spending limit of up to \$50,000 using language that is "position specific" rather than designating employee names.

Engineering Report (John Grosse)

1. **Change Order for Winelco regarding electric line to serve the Havens Road Booster Station -**
Motion: To approve Change Order for Winelco in the **maximum** amount of \$25,458.69, subject to the approval of John Grosse and Bob Powelson [Miller, second None, motion withdrawn].
Action Taken/Required: John Grosse will get more information and price comparisons for the work and collaborate with Bob Powelson. They will make a recommendation at a future meeting.
6. **Draw Request #2 Winelco (Havens Road Booster Station Project) -**
Motion: To approve Draw Request #2 application for \$49,401.00 as part of original contract. This amount, when added to previous draw paid, represents \$93,037.50; leaving a balance of \$193,062 of the entire contract still due [Miller. second Flynn Unanimous approval]

Superintendent's Report (Russ Seevers)

1. **Booster Station Update: Russ reported progress:**
 - Roof, gutters and eaves (completed)
 - Interior - piping is progressing and getting nearer to placing pumps. Ceiling and insulation is complete with priming and painting being planned as weather permits.
 - Reclamation on water line is complete; with minor clean up still to be done pending weather
 - Iron filter media work complete - filters are back in serve with dramatically improved readings.
At this time, Mr. Powelson encouraged Mr. Seevers to utilize local contractors whenever possible.
2. **I & I** - none

Old Business & RAIL Items

1. **RAIL** - The RAIL was updated. Items added were: ***Negotiations for Emergency Water Source w/City of Columbus*** and ***Water Contract w/SWLCWS***.
2. **OWDA Loan Response for Zembra Change Order #1** - OWDA approved \$19,184.61 of the requested \$68,780.53 represented in the Change Order. Funding options for the difference will be sorted out in the Financial subcommittee.

Other Business

None

Accounts Payable

The CORD bill was discussed. Mr. Stewart noted that paying for legislative representation through the organization has been beneficial for the district's interests. Mr. Flynn stated he agrees that lobbying is important, however, he stated he would object if he were to discover monies paid for the lobbying efforts were used to defeat current legislation contained in Ohio Senate Bill 5. With that noted, Tom Flynn moved to approve accounts payable. Bob Powelson seconded. With no further discussion, the vote was unanimously in favor and the bills were paid.

Motion to Adjourn

With no further official business to discuss, Tom Flynn moved to adjourn the meeting. Doug Gailardi's second and a unanimous vote in favor ended the meeting at 7:48 p.m.

Bob Powelson

Minutes Respectfully Submitted by Dawn Chase

Next Meeting is July 7, 2011 at 7:00 p.m.